



Received:

Families in Transition (FIT) Program

McKinney-Vento Dispute Appeal Form – Level 2

Best Interest Determination (BID) Appeal Request Form

If you disagree with the Level 1 eligibility, enrollment, or school placement decision that has been made, please complete this form and submit by the date entered below.

THIS FORM MUST BE FILLED OUT AND SUBMITTED BY:

If you do not appeal the Level 1 decision by the date above, student(s) need to be withdrawn and enrolled at new school.

Student(s) Name	Birth Date	School of Origin	Zoned School	Grade

I wish to appeal the eligibility, enrollment, or school placement decision regarding the above student(s).

Provide a written explanation to support your appeal:

Parent/Guardian Name: _____ Email:

Phone #: _____ Current Address:

Person completing this form (please print)

Signature:

Relationship to student:

Contact number

After this form is submitted, you will be contacted within five (5) business days to arrange a meeting. Once a decision is made you will receive written notification. If you are not satisfied with the decision, you have the right to appeal to the McKinney Vento State Coordinator within five (5) business days of receiving the written decision.

Please submit to the address

below Lori Carmack
3074 Claude Ramsey Pkwy
Chattanooga, TN 37421
carmack_lori@hcde.org

For questions when completing this form:

Families in Transition (FIT) Program Phone:
423-498-0390
Email: olive_megan@hcde.org

Level 2 Appeal Decision: Remain at **school of origin** or **transfer to zoned School** _____ Rev